



## Horizon's at The Grace

### NOTES FROM ERIN:

I hope that everyone had a restful and rejuvenating holiday season! Thank you so much to everyone who sent us kind words, gifts and well wishes for the holidays, we appreciate it so much!

Welcome back to Vivian who has returned from China, we missed her and are happy she is back! Our beloved Eka's last day as the full time ECE of the Caterpillars group will be on Friday, January 3rd. We are so excited for her return to school and that she will be remaining on as a substitute as she studies. Good luck Eka! We have hired a new ECE for the Caterpillars room and her name is Pawandeep, she will be starting on Monday, January 6th and will be a great addition to our team. We are grateful for our amazing families and our staff team that help us all ease the transition. Thank you for your ongoing support and patience with the small things like misplaced mittens as we all do our best. We appreciate the trust you have in our team, which includes you, our families, as well!

A few tips to help your child at daycare is to practice dressing for outdoors (when you have time) and take a bit of time to appreciate the weather together as a family when able, so they have positive feelings towards spending time outdoors. We truly believe there is no bad weather to enjoy the season, only inappropriate clothing. How we present the opportunity and talk about the change in season is contagious so we try to focus on all the amazing opportunities this season brings for exploration.

Is your child moving on to Kindergarten in 2025? Have you been added to the wait list for child care in your child's school? Now is the time to check in and ensure you are on the list or update any changes in information so they are able to contact you if a space becomes available. I will be reaching out to families a bit earlier than the Summer schedule to try to gauge what our summer will look like in regards to vacancies for our children moving up from the Infant room to accommodate in the Spring and Summer.

Finally, please take note of the TAX receipts information in Shannon's report as there is some important information about deadlines she has to share.

#### GRACE LOCATION CONTACTS

408 Booth Drive  
R3J 3R7

#### Phone

Office.....204-837-0729  
Infant room.....207-837-0726  
Crickets Cell.....204-470-6985  
Preschool .....204-837-0727  
Caterpillar's cell.204-470-6986  
Fireflies cell..... 204-470-6987

#### Email:

General mail:

[grace@horizonscc.ca](mailto:grace@horizonscc.ca)

E-transfer payment

[hcc@horizonscc.ca](mailto:hcc@horizonscc.ca)

Shannon (Executive Director)

[shannon@horizonscc.ca](mailto:shannon@horizonscc.ca)

Erin (Centre Manager)

[erin@horizonscc.ca](mailto:erin@horizonscc.ca)

Michelle (Program Coordinator)

[gracepc@horizonscc.ca](mailto:gracepc@horizonscc.ca)

Board of Directors

[boardofdirectors@horizonscc.ca](mailto:boardofdirectors@horizonscc.ca)

#### Instagram accounts:



**Infant Program**  
[gracehorizons](#)

**Preschool Program**  
[horizons\\_grace\\_preschool](#)



**Follow us on Facebook**  
[@Horizons Children's Centre](#)

## BULLITEN BOARD:



The holidays are over now and the staff will be focusing on welcoming new staff, fostering relationships with the children, families and colleagues . We will continue to observe the children in play to plan a responsive curriculum and environment for the children as well as continue to foster children's love for the outdoors, even when it's chilly!



# Hot Lunch Fundraiser

Twice a month we will serve an optional Hot Lunch at an additional charge. There is a sign up on the clipboard by the locker room gate. You can also email up until the Friday before hot lunch.

**Please note that unless you are away due to being sent home sick, you will be charged for no shows, unless you cancel by Friday before hot lunch.**

**Wednesday, January 15 (\$6.50)**

Quesadillas, veggies, fruit and milk

**Wednesday, January 29 (\$6.50)**

Baked spaghetti, veggies, fruit and milk

\$6.50 will be added for each hot lunch that you have signed up for on the next invoice. The deadline to sign up is the Friday *before* the hot lunch.

# EXECUTIVE DIRECTOR'S REPORT

## **The Month Ahead with Shannon**

A New Year begins filled with new possibilities for our programs, our team of educators, our children and their families! From all of our team here at Horizons, we wish you all a very Happy New Year, and all of the very best for 2025!

As we begin the new year, it is time to prepare income tax, and charitable donation receipts for child care fees and donations paid to Horizons for 2024.

Income tax receipts for child care fee payments received in 2024 as well as charitable donations will be emailed to all families on **Friday, January 17, 2025**. Please watch your email for these receipts, and note that they will come from [noreply@childcarepro.ca](mailto:noreply@childcarepro.ca). It will be important that you also check your spam and junk folders, and ensure that this email address is a trusted contact for your email inbox.

Should you require a breakdown of costs per child to be noted in the comment section at the bottom of your receipt, please let me know via email to [shannon@horizonscc.ca](mailto:shannon@horizonscc.ca) by **Thursday, January 16, 2025**.

If you would like to request changes or have not located your receipt in your inbox or spam/junk folder by **Friday, January 31, 2025**, please let me know via email to [shannon@horizonscc.ca](mailto:shannon@horizonscc.ca) so that a new receipt can be generated and sent to you.

Any requests for changes or receipts received after this date will be subject to a \$10 Duplicate Receipt fee which must be paid before the receipt can be re-issued for you.

We would like to send a big thank you out to all of the families and staff members who took the time to complete the surveys sent out to assist with putting together our new 5 year strategic plan!

We have compiled the feedback, done our SWOT assessment, and identified possible trends that will help us to formulate our goals for the next 5 years.

It is important to also thank our committed Board Members for their time, feedback, and interest in supporting the vision for the Horizons organization moving forward, in participating in our strategic planning sessions, and a HUGE thank you to Brad Tole, former Board Chairperson for Horizons, for donating his time to guide us through this process.

We will have two of our Board Members stepping down in May, and will need a few new volunteers to join our Board of Directors! If you are interested, and have skills that include previous experience in note taking, accounting or book keeping, board governance, or planning and leading meetings, particularly in the non-profit sector, please consider joining our Board! For more information, you can reach out to me at [shannon@horizonscc.ca](mailto:shannon@horizonscc.ca), or to our current board at [boardofdirectors@horizonscc.ca](mailto:boardofdirectors@horizonscc.ca). As a licensed organization, we cannot operate, without a volunteer Board of Directors, and this is an opportunity to learn about how a non-profit functions, and support Horizons growth for our children, and our community!

Finally, we would like to wish Eka, ECE II at our Grace site in the Caterpillars room, all the very best as she has been accepted into dentistry school, and will be returning to school full time at the start of January. Eka will remain on our casual substitute list, and we are actively interviewing to find the best candidate for our team!

As always, thank you for the gift of sharing in your children's lives.

*"Tomorrow is the first blank page of a 365-page book. Write a good one." – Brad Paisley*

# January 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 <i>Closed New Year's Day</i>	2	3	4
5	6	7	8	9	10	11
12	13 <i>20250202 Invoices</i>	14	15 <i>Hot Lunch</i>	16	17 <i>Tax receipts will go out today!</i>	18
19	20 <i>20250202 Invoices due</i>	21	22	23	24	25
26	27	28	29 <i>Hot Lunch</i>	30	31	

Please note that Erin will be away Thursday's for field placement until April 2025, Shannon and Michelle will be onsite on Thursdays and can be reached at [shannon@horizonscc.ca](mailto:shannon@horizonscc.ca) or [gracepc@horizonscc.ca](mailto:gracepc@horizonscc.ca)



**Regular closure dates and special events for 2025.  
Please mark your calendars and watch for updates  
throughout the year.**

<b>January 1, 2025</b>	<b>New Year's Day: Closed</b>
<b>February 17, 2025</b>	<b>Louis Riel Day: Closed</b>
<b>April 18, 2025</b>	<b>Good Friday: Closed</b>
<b>April 28– May 2, 2025</b>	<b>Week of the Early Childhood Educator</b>
<b>May 2, 2025</b>	<b>Staff Professional Development: Closed</b>
<b>May 19, 2025</b>	<b>Victoria Day: Closed</b>
<b>May 21, 2025</b>	<b>Annual General meeting</b>
<b>June 12 (tentative)</b>	<b>Annual Family BBQ</b>
<b>June 30, 2025</b>	<b>Centre CLOSED in lieu of Easter Monday</b>
<b>July 1 2025</b>	<b>Canada Day: Closed</b>
<b>August 4, 2025</b>	<b>Terry Fox Day: Closed</b>
<b>September 1, 2025</b>	<b>Labour Day: Closed</b>
<b>September 30, 2025</b>	<b>Truth and Reconciliation Day : Closed</b>
<b>October 13, 2025</b>	<b>Thanksgiving Day: Close</b>
<b>October (TBD)</b>	<b>Staff Professional Development Day: Closed</b>
<b>November 11, 2025</b>	<b>Remembrance Day: Closed</b>
<b>December 24, 2025</b>	<b>Christmas Eve: Early Closure 2:00 pm</b>
<b>December 25, 2025</b>	<b>Christmas Day: Closed</b>
<b>December 26, 2025</b>	<b>Boxing Day: Closed</b>
<b>Dec 31, 2025</b>	<b>New Year's Eve: Early Closure 4:00 pm</b>
<b>January 1, 2026</b>	<b>New Year's Day: Closed</b>

**Horizons Children's Centre Inc.  
Grace Location  
Billing Schedule 2025**

<b>Invoice sent the week of:</b>	<b>Payment is required on: Mondays</b>	<b>For the period of:</b>	
December 16/24	<b>December 23/24</b>	January 5- February 1	20250105
January 13/25	<b>January 20/25</b>	February 2- March 1	20250202
February 10/25	<b>February 17/25</b>	March 2-March 29	20250302
March 10/25	<b>March 17/25</b>	March 30- April 26	20250330
April 7/25	<b>April 14/25</b>	April 27-- May 24	20250427
May 5/25	<b>May 12/25</b>	May 25-June 21	20250525
June 2/25	<b>June 9/25</b>	June 22-July 19	20250622
June 30/25	<b>July 7/25</b>	July 20- August 16	20250720
July 28/25	<b>August 4/25</b>	August 17-September 13	20250817
August 25/25	<b>September 1/25</b>	September 14-October 11	20250914
September 22/25	<b>September 29/25</b>	October 12-November 8	20251012
October 20/25	<b>October 27/25</b>	November 9- December 6	20251109
November 17/25	<b>November 24/25</b>	December 7- January 3	20251207
December 15/25	<b>December 22/25</b>	January 4- January 31	20260104